



Basma Mahmoud Mahmoud Abdelatti

Mansoura, Dakhalia, Egypt

+01220094231

Email: basmamahmoud12314@gmail.com

Objective:

A fresh graduate looking to work in an organization that can provide a variety of opportunities that allow me to expand my skills and knowledge while working towards achieving the organization goals ,Hoping to perform my utmost best.

Education:

- Bachelor of Business Administration (management section) Horus University in Egypt,NewDamietta2018-2022
- Grade: Very good with Honors
- Graduation Project:(A-)

Courses:

- August2022: Microsoft Office Specialist course- Mansoura University
- Nov 2019: Novelty Sessions with international market share and digital marketing –Horus University
- 2016-2017: Enactus Mini Dollars Training for Business and Soft Skills
- Jul2008:French Language Course - French Cultural Institution in Mansoura

Activities:

- Jul2022: Attendant and actively participated in Third Arab Youth Entrepreneurship Convention
- 2021-2022: Member of student Union
- August2021: Volunteered in Egypt's Public Library
- 2016-2017: Won 1st place in Enactus Mini Dollars Final Competition held between Mansoura's school

Skills:

- **Personal skills:**

Excellent written and verbal Communication skills, Hard working and smart in nature, Superb presentation skills, Quick adaptation with the team members, Ability to work under pressure.

- **Languages:**

Arabic: Mother tongue

French: Very Good

English: Fluent

- **Computer skills:**

Very good in using Microsoft Office (Word ,Outlook ,PowerPoint ,Access and excel).