

Muhammad Tarik

Damietta, Egypt

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EDUCATION

Mansoura University

Bachelor's Degree in Commerce – English section

2013–2017

- Major: **Business Administration**
- Overall Grade: **Very Good**

Mansoura University

Pre Master of Business Administration

OCT 2019 to SEP 2020

Breyer State Theology University

Master of Business Administration "MBA" "on line"

SEP 2018 to SEP 2020

Working experience

Ertaqy for integrated solutions

Partner sales executive

full time

OCT 2017 to OCT 2018

Talabat_Egypt

Partner sales executive

full time

OCT 2020 to March 2021

- improved critical teaching skills like " enthusiasm_ confidence conflict resolution_ communication.
- Acquired Good knowledge of E-commerce, the food industry, and technology.
- Gained adequate experience in customer service, sales, and marketing by dealing with more clients which made me more patient, and empathetic.
- Established executive level and long term customer relationships
- Handled customers' complaints, solved problematic situations and made decisions.
- Negotiated contracts & Closed deals with a variety of client categories.
- Analyzed the furniture market for software & IT services to identify and reach out to new potential clients for Ertaqy organization.

Déjà vu

Content creator

Full time

NOV 2018 to AUG 2020

Bdaya for digital marketing

part time

NOV 2020 to OCT 2021

Content creator

- Improved my research and teaching skills.
- Developed the ability to search, understand and explain a wide variety of topics in different fields to different target audiences.

- Created creative and effective content for social media platforms which led to more engagement.
- Wrote high-quality content for several websites that achieved business goals.
- Enhanced my ability to understand user experience.
- created customized content with different tones of voices according to the target audience, buyer persona, and brand identity.

COMPUTER SKILLS

- Good user of Microsoft office.
- Good knowledge of computer programs and software in ERP, workflow, and customer service field acquired by my Work in an IT solutions company.

PERSONAL SKILLS

- Superior teaching and presentation skills.
- Commitment to learning.
- Excellent written and spoken communication skills.
- Persuasion skills.
- Time management.
- Attention to details.
- Ability to work both independently and as part of a team.
- Analytical skills.
- Creativity.
- Imaginative thinking.

COURSES AND TRAINING

- Becoming a Better Teacher _ BRITISH COUNCIL [2021].
- Advanced English conversation course 120-hours New Horizons [2021].
- Marketing management diploma _ IATS academy [2019].
- leadership and management in organizations diploma _ IATS academy [2018].
- E-Marketing _ Edraak [2018].
- Content marketing course _ Mr. Osama Saleh [2018].
- Sales and selling skills course _ Dr. Ashraf Baddour [2017].
- Marketing strategy " basics in SEO and social media " _ udey [2017].
- Introduction to entrepreneurship – Egyptian Banking Institute [2016].

LANGUAGES

- English: Very Good.
- Arabic: Native language.

PERSONAL INFORMATION

- Date of Birth: 15th October 1995
- Military Service: Exempted