

# Nadeen Alaa El-deen Warda



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## OBJECTIVE

Hardworking and Passionate job seeker with strong organizational skills eager to secure entry-level Demonstrator of Accounting English position. Ready to help team achieve company goals.

## EDUCATION

- **2023-2024** Pre-Master of Accounting at Faculty of Commerce, English Section, Mansoura University.
- **Sep2018-July2022** Bachelor`s Degree in Accounting, Faculty of Business Administration-Horus University in Egypt.
- Grade Average: Very Good with Honor (88.42%).

## EXPERIENCE

- **Present** Trainer at the summer training 1 for students in Faculty of Business-HUE
- **2023-Present**"Teaching Assistant "at Horus University in Egypt.
- **2023-Present** Member of Academic Advising Unit, Member of Quality Assurance Initiatives, Educational Process Monitoring Committee and Clearing Committee

## EXTRACURRICULAR ACTIVITIES

- **20Aug, 2024** Member of the Organizing team for the Egyptian Entrepreneurship League Represented by the entrepreneurship and Training center (ETC).
- **21 April, 2024** Participated in the Module "Fundraising Skills and Best Practices"-The DAAD Regional Office Cairo.
- **20Aug, 2023** Participating in organize the first job Fair of Faculty of Business –HUE
- **Sep2021-Aug2022** Core team member Human Resources at GDSC Horus University in Egypt.

## TRAINING AND COURSES

- **15-9-2022/31-9-2022** Trainee at bank misr (offline training)
  - Learned How delegate with Customer
  - Know about customer service department, remittance department, Administrative Affairs
- **15-9-2022** Financial Culture Program Training Course-EG Bank.
  - Learned Financial inclusion
- **24-8-2022/29-8-2022** Entrepreneurship and innovation internship-InnovEgypt.
  - Learned about entrepreneurship, innovation, design thinking.
  - Created and developed a final project for a potential company.
- **Dec2021** Attending Global Forum of Higher Education and Scientific Research. (GFHS)
  - Realized that higher education in Egypt heading towards technological development and integrating in all areas
- **July2021-Aug2021** Online Training Course (Financial Inclusion)-CIB.
  - Learned Financial Literacy
  - Digitalization &Financial Aspects
  - Business skills
- **July2021-Aug2021** Passed the Offline Summer Training-Damietta Port Authority.
  - Learned port transactions
- **Sep2020-Oct 2020** Passed the Online Summer Training Course-Bank Misr.
  - How to make a CV
  - Problem solving and decision making

## **TECHNICAL SKILLS**

- Good User of Microsoft Office Applications

## **LANGUAGE SKILLS**

- English: Very Good
- Arabic: Mother tongue

## **PERSONAL SKILLS**

- Initiative
- Self-Motivated
- Patient
- Presentations and Public speaking
- Dependable and Responsible
- Team player

**References shall be presented upon request.**