



Yasmeen Ahmed Hassan

Address: 19 Al Siddique ST. Hay El Gamaa - Mansoura

Mobile: 01027372317

E-mail: yhassan@horus.edu.eg

Birth Date: 20/04/2000

Personal Summary

I am a Bachelor of Business Administration graduate, currently working as a Teaching Assistant. My focus is on teaching management science and finance, where I can utilize my academic background and practical skills to contribute effectively. My passion for scientific research was ignited during my graduation project, and I aim to enhance my capabilities in both teaching and research. I aspire to publish in the fields of management sciences and continuously improve my skill set to make a meaningful impact in academia.

Experience

Teaching assistant at faculty of business administration, Horus university Jan. 2023-present

- Assisted in delivering lectures and clarifying complex concepts in management science and finance to undergraduate students.
- Managed administrative duties such as attendance tracking, grading records, and communications with students regarding course updates.
- Academic advising
- Evaluated student assignments, quizzes, and exams, providing constructive feedback to enhance their understanding of course materials.

Member at quality assurance unit

- Process Improvement
- Standards Compliance
- Feedback Systems

Trainer at summer training 1 for undergraduates

Sep. 2024

- Develop Training Materials
- Deliver Training Sessions
- Facilitate Group Activities

Education

Pre-master in management at faculty of commerce Mansoura university

Oct.2023- June.2024

Faculty of business administration, Horus university in Egypt

Sep.2019-june.2022

Major : Management

Cumulative grade : Very good

GPA:3.69

Languages: English (Excellent) - Arabic (Mother Tongue)

Courses

Digital transformation from faculty of commerce , Mansoura University

English Language Course Attended In New Horizons Learning Center

Microsoft Office Certificate - New Horizons Learning Center

International Computer Driving License (ICDL) - New Horizons Learning Center

Airline Public Relations Skills Certificate - EgyptAir Training Academy

Skills

-IT/Computer Literacy:

.IT skills, software packages, common sense, task-orientated, progressive, specific, office skills, keyboard skills.

. Excellent knowledge of Microsoft Office Word, Excel, Outlook, Power Point and Internet.

-Flexibility:

.Multi-disciplinary, flexible, versatile, multi-skilled, willing, obliging, mobile, adaptable.

- Action planning:

.Decision-maker, planner, organized, responsive, forward thinker, able to prioritize.